

How to complete the Gamesheet

Responsibility of the Manager / Coach

1. Enter date.
2. Indicate if game is (League (includes Placement) / Exhibition / Tournament / Playoff) and enter the name of the arena the game is being played at.
3. Enter Game Number which you should have obtained from your League Manager prior to game day.
NOTE: Atom and above: if you are playing a non-PCAHA team, then both teams must obtain a game number and be recorded on the gamesheet.
NOTE: Hockey 2 to 4: if both teams do not report to the same League Manager, then both teams must obtain a game number and be recorded on the gamesheet.
4. Division – Please circle the division level: i.e. Atom, Pee Wee, etc.
5. Category - Circle the appropriate level: i.e. A or C.
6. Enter the name of the Home Team and roster starting with the goalie and the rest of the players in alphabetical order by last name with jersey number (*easier to check off in Teamlink*). You may use labels, but you must remember that the carbon will not work.
7. The Visitors will complete their roster.
8. Enter the names of the Team Officials in the appropriate box only if attendance at the game
NOTE: If a Team Official arrives after the start of the game and is not listed on the scoresheet, he/she cannot be at the bench
9. A Team Official must verify and sign in the Verified By box.
10. At the end of the game, the scorekeeper will hand you the gamesheet. You must verify that it is fully completed.
11. Once verified, distribute the sheets in accordance with the Rule Book:

RESPONSIBILITY FOR SENDING IN SCORESHEETS (PCAHA 4-part Scoresheet)

	GAME TYPE	ORDINARY CASE	REFEREE TAKES WHITE COPY
1.	Teams reporting to same League Manager, including: <ul style="list-style-type: none"> • League games. • Playoff games. • Exhibition games between teams in the same league. 	White - League Manager. Yellow - League Manager. Blue - Visiting team. Pink - Home team. <i>(Home team sends top <u>two</u> copies to League Manager)</i>	White - Referee. Yellow - League Manager. Blue - Visiting team. Pink - Home team. <i>(Home team sends Yellow copy to League Manager)</i>
2.	<u>Home</u> exhibition game against a team from outside the Flight or league.	White - League Manager. Yellow - Other team (for its League Mgr.). Blue - Visiting team. Pink - Home team. <i>(Send White copy to your League Manager)</i>	White - Referee. Yellow - League Manager. Blue - Visiting team. Pink - Home team. <i>(Send Yellow copy to your League Manager)</i>
3.	<u>Away</u> exhibition game against a team from outside the Flight or league (including out-of- district games)	White - Other Team (for its League Mgr.). Yellow - League Manager Blue - Visiting team. Pink - Home team. <i>(Send Yellow copy to your League Manager)</i>	White - Referee. Yellow - Other Team (for its League Mgr). Blue - Visiting team. Pink - Home team. <i>(Send Blue copy to your League Mgr.; retain photocopy)</i>
4.	Tournaments/Jamborees (for all games played)	White - Tournament. Yellow - Tournament. Blue - Visiting team. Pink - Home team. <i>(Send your copy or a photocopy to your League Manager)</i>	White - Referee. Yellow - Tournament. Blue - Visiting team. Pink - Home team. <i>(Send your copy or a photocopy to your League Manager)</i>

PCAHA Rules and Regulations - 2014-2015 Season

Section F